

NDE Bulletin
August 25, 2011

2011 Cohort: Requests to Change Data Due September 16, 2011

Contact: NDE Helpdesk (888-285-0556 or nde.helpdesk@nebraska.gov)

In order that accurate 2011 Cohort Four-year graduation rates are displayed on the State of the Schools Report this October, all requests to change data related to the 2011 Cohort must be submitted via the CDC "Graduation Cohort Resolution Request" process on or before September 16, 2011. Districts may view embargoed 2011 Cohort Four-year graduation rates on the SOSR Preview, which is accessed via the NDE Portal by selecting the "Preview: State of the Schools Report 2010-2011" link on the "Data Collections" tab. Districts may investigate 2011 Cohort details using the "Graduation Cohort Analysis Tool" within NSSRS Validation.

STAFF: New Guidance for Reporting Salary Data

Contact: NDE Helpdesk (888-285-0556 or nde.helpdesk@nebraska.gov)

New guidance to assist with reporting Staff Salary data is now available at:

http://www.education.ne.gov/nssrs/Resources.html#Quick_Reference_Guides

Please review how the salary data are being reported to NDE for your district staff to ensure you are accurately following this guidance. **A change to note:** Please report updated salary information when salary negotiations have been completed. Salary information may be updated any time during the school year.

STAFF: New Staff Reporting System and Instructional Paraprofessionals

Contact: NDE Helpdesk (888-285-0556 or nde.helpdesk@nebraska.gov)

In building the new Staff Reporting system files we inadvertently left off the instructional paraprofessionals in both the online entry and the download files. If you are entering the data online, please add these staff. If you downloaded the file to upload you can add them to the upload file or enter them online after you upload. Please accept our apologies for this inconvenience and leaving these important staff out of our application. Reminder: Title I Schoolwide Programs need to report all instructional paraprofessionals. Title I Targeted Assistance Programs only report the instructional paraprofessionals and FTE which is funded with Title I dollars.

NSSRS: 2010-2011 Collection Approvals

Contact: NDE Helpdesk (888-285-0556 or nde.helpdesk@nebraska.gov)

Districts that submitted corrections during the August 1 – 12 "2010-2011 Correction" window 2010-2011 but have not yet approved that collection within NSSRS Data Manager should do so now. Also, approval of the "2010-2011 Year-end" collection should be complete by this time. Approval of these collections is a requirement of the Special Education and State Aid offices at the Nebraska Department of Education.

The steps necessary to approve a collection within NSSRS Data Manager are described in the "Approving NSSRS Collections" document available in the Quick Reference Guide section of the NSSRS Resources

page (http://www.education.ne.gov/nssrs/Resources.html#Quick_Reference_Guides). Please contact the NDE Helpdesk (888-285-0556 or nde.helpdesk@nebraska.gov) if you have any questions.

Federal Funds Close-out of 2010-11

In order to close-out the 2010-11 federal fund application, any funds that were not spent in 2009-10, considered carryover, must be amended into the 2010-11 budget. **As of today, there is over \$23 million dollars that must be amended prior to close-out.** This includes all federal programs with applications in the grants management system including ARRA funds. There is also over \$300,000 of unbudgeted funds! These are federal funds from multiple programs (NCLB list provided below) that were allocated but never included in a budget. PLEASE check all of your district's or ESU's applications in the grants management system and attend to this as soon as possible. Thanks

ESEA/NCLB Funds 2010-11

Contact: Diane Stuehmer (402-471-1740 or diane.stuehmer@nebraska.gov)

The following districts have funds that need to be amended into the 2010-11 ESEA/NCLB Consolidated Application. Please give this your immediate attention as it is time to be closing out these funds and that cannot be done until ALL available funds have been budgeted.

CODIST	SCHOOL NAME	PROGRAM
10-0009-000	ELM CREEK PUBLIC SCHOOLS	TitleIIA-4310
04-0001-000	BANNER COUNTY PUBLIC SCHOOLS	TitleI-4200
15-0010-000	CHASE COUNTY SCHOOLS	TitleI-4200
25-0025-000	CREEK VALLEY SCHOOLS	TitleIID-4985
28-0054-000	RALSTON PUBLIC SCHOOLS	TitleI-4200
29-0117-000	DUNDY COUNTY PUBLIC SCHOOLS	TitleI-4200
30-0025-000	FILLMORE CENTRAL PUBLIC SCHS	TitleI-4200
30-0600-000	GENEVA NORTH SCHOOL	TitleIIA-4310
39-0501-000	NORTH LOUP SCOTIA PUBLIC SCHS	TitleI-4200
48-0300-000	TRI COUNTY PUBLIC SCHOOLS	TitleI-4200
49-0050-000	JOHNSON COUNTY SCHOOL DISTRICT	TitleI-4200

There are also a number of districts that have unpaid carryover funds (these are funds from 2009-10 that became carryover for 2010-11) in the 2010-11 NCLB Consolidated application.

Districts need to make sure Final Requests for Reimbursement are submitted to NDE Financial Services in a timely manner for both the 2009-2011 ESEA/NCLB ARRA Consolidated application and the 2010-11 ESEA/NCLB Consolidated application. **REMINDER**—the ARRA funds will not be available after September 30, 2011. Keep in mind the message being sent if these funds are not spent in their entirety. It will be helpful to NDE Financial Services Staff and beneficial to districts if the Final Requests for Reimbursement are submitted as soon as possible. (The last possible day to submit requests is November 15th, *please* don't wait that long.) Don't risk having expenditures denied and not having enough time to submit other allowable expenditures.

Reminders:

NSSRS Data Manager: “Notice of Data Redislosure”

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As last year, prior to submitting 2011-12 data, a district’s NSSRS Data Manager “District Approve” user must indicate understanding of data redislosure requirements, which require NDE to make data submitted available to Nebraska postsecondary institutions (Neb. Rev. Stat. Section 79-776), and to other districts where a student intends to enroll*. This “splash screen” is the notification required under the Family Educational Rights and Privacy Act (FERPA). FERPA requires advance notification and development of the new P-16 data system continues.

The “District Approve” (district administrator) user indicates understanding by clicking the “I Understand” button prior to any submissions. Other users of NSSRS Data Manager will only be presented with the option to click the “Close this Window” button. All users will be presented with a notice of data redislosure the first time logging into NSSRS Data Manager each day and must click the “I Understand” button in order to gain access to this system.

* Reminder: The “Enrollment Lookup by NDE Student ID” tool allows authorized users to look-up a new student upon enrollment.

NSSRS Validation: New NDE Portal Activation Codes Required

Contact: NDE Helpdesk (888-285-0556 or nde.helpdesk@nebraska.gov)

New NDE Portal activation codes will be required when NSSRS Validation opens for the 2011-2012 school year. These new activation codes provide district administrators the additional flexibility required to ensure district staff are provided with the appropriate level of data access without granting too much access.

The available activation codes fall into one of three categories: Roles, Programs, or Tools. Each user of NSSRS Validation will require (at least) one Role be selected. As necessary, “Program” access to Assessment, Free & Reduced-price Lunch, and Special Education can be added. Additionally, district administrators now have the ability to grant access to specific tools, for example the Graduation Cohort Analysis Tool or Student Lookup by ID.

A summary of the new activation codes and how they interact can be found in the “NSSRS Validation Security Update” document within the Quick Reference Guide section of the NSSRS Resources page (http://www.education.ne.gov/nssrs/Resources.html#Quick_Reference_Guides).

State of the Schools Report Timeline

August 29	<ul style="list-style-type: none">• NeSA – Reading and Math results posted on the NDE homepage (initial public release will be files with the results for the all students group for all schools and districts)
August 22	<ul style="list-style-type: none">• NSSRS opens for 2011-12 school year data
Mid-September*	<ul style="list-style-type: none">• AYP decisions posted on the SOSR Review 2011• Districts have 30 days to submit appeals of AYP decisions

October 18 – November 10	<ul style="list-style-type: none"> • NSSRS 2010-11 Resubmission window open for drop-out and completer data
October 19	<ul style="list-style-type: none"> • Release of the State of the Schools Report for the 2010-11 school year